

# EVIDENCE

Daily Machine Checklist (DMC) for SA2600 has already been revised and is currently in use.

**DAILY MACHINE CHECKLIST**

JOY® SA2600

Machine Cleaning: Dust, Dirt, Unnecessary Parts Visual

Drive Gear of Glue Applicator: Sound & Vibration Hearing Visual

Glue Applicator Set: Oil level Visual

Remarks:

Operator: [Signature]

Actual Time Checked: [Time]

Supervisor / Line Leader: [Signature]

Actual Time Checked: [Time]

Signature: [Signature]

Legend:

- ✓ = Operational / Inspected OK
- X = Defective
- NW = No Work

Note:

1. Production operator shall check the condition of the machine and update the Daily Machine Checklist. Checking shall be done between 7:00 to 8:00 in the morning.
2. Supervisor, Asst. Supervisor and/or Line Leader shall check the Daily Machine Checklist if properly performed by operator. Checking shall be done at 8:00 in the morning.
3. Parameter(s) found defective during inspection must be reported to the Supervisor and/or to the Line Leader. Do not operate the machine until it has been repaired and corrected by the Engineering maintenance. Repairs done on the machine shall be recorded on Machine Breakdown History logsheet.

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