

**KANEPACKAGE PHILIPPINE INC.**

No. 5 Ring Road LISP II, Brgy. La Mesa, Calamba City, Laguna
Telephone No. (049) 5457-7166 to 69
Fax No. (049) 545-6302

INVESTIGATION REPORT FORM (IRF)

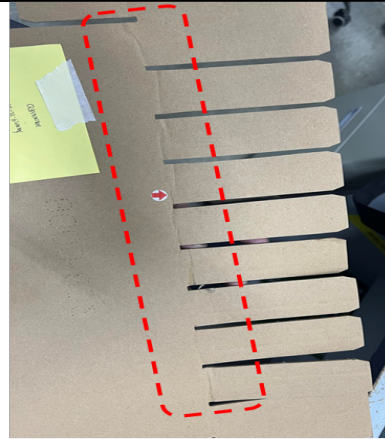
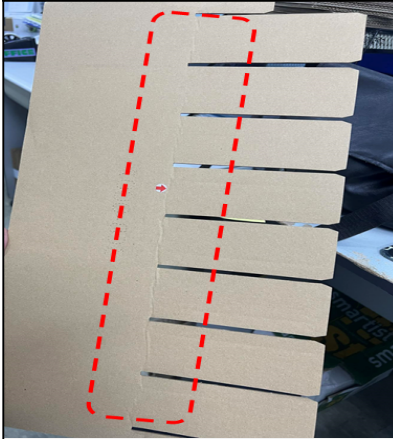
Control No.:

Date Issued

0040

241226

Customer	CANON BUSINESS MACHINE PHILS.	Attention To	REXEL ALMARIO
Item Code	3CB-0007-000/3CB-0008-000	Department	PRODUCTION
Item Description		Date of Detection	241216
Job Order Number	JO-F-24-1149-2, JO-F-24-1149-3	Section Detected	QA SCREENING

ILLUSTRATION OF THE PROBLEM

3CB-0007-000

3CB-0008-000

Lot Quantity (pcs)	Reject Qty (pcs)	Reject %
1000	222	22.20

Nature of Defect:

SCORING

Requirement:

NO SCORING

Actual

WITH SCORING

NO. OF OCCURENCE	DISPOSITION	AREA OF OCCURENCE / ORIGIN	CONTENT
<input checked="" type="checkbox"/> First <input type="checkbox"/> Recurrence No.: <u>1</u> Date.: <u>241216</u>	<input type="checkbox"/> Hold <input type="checkbox"/> Special Acceptance <input type="checkbox"/> For Rework <input checked="" type="checkbox"/> Reject / Disposal	<input type="checkbox"/> Slotter <input type="checkbox"/> EQOS <input type="checkbox"/> Diecut <input type="checkbox"/> Detaching <input type="checkbox"/> Gluing <input type="checkbox"/> Vertical <input checked="" type="checkbox"/> Others <u>DETACHING</u>	<input type="checkbox"/> Material <input type="checkbox"/> Dimension <input type="checkbox"/> Appearance <input checked="" type="checkbox"/> Process / Method
Issued by	Checked by	Approved by	Received by (Receiving Section)
ERIKA ASIS 241226	CHARLENE JAN MARIE FLORES 241226	MICHAEL CASILLANO 241227	GERALD DE GUZMAN 250113

I. INVESTIGATION / ANALYSIS**DIRECT CAUSE: (Analyze the reason of occurrence, why it happened?)****System / Training****Design / Toolings****Process / Material**

WHY 1 : W1 PULLING FORCE WAS APPLIED ON ITEM DURING DETACHING PROCESS. r nW2 WORK INSTRUCTION FOR THE REMOVAL OF TRIMMINGS OF DIECUTTED BOARD WAS GENERAL TO ALL ITEMS (NEED EXTRA CAREFUL TO DETACH THIS ITEM SINCE THE SCORING ACCEPTABLE ON OTHER ITEMS IS REJECTED IN CBMP 3CB).

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INVESTIGATION REPORT FORM (IRF)**INDIRECT CAUSE: (Analyze the reason of occurrence, why it leaked?)****System / Training****Design / Toolings****Process / Material****FINAL CONCLUSION****CORRECTIVE ACTION: (Actions to be done to ensure that the problem will not happen again)****WHO / WHEN****Process / Material**

WHY 1: CONDUCT AWARENESS ORIENTATION REGARDING THE ISSUE DURING PRODUCTION ASSEMBLY

Production Leader // 2025-01-16

WHY 2: GUIDELINES FOR PROPER DETACHING OF ITEMS

Production Leader // 2025-01-31

IMMEDIATE ACTION: (Action to be done to contain/ temporary correct the problem found)**A. Sorting Result**

	Location	Total Stock	NG	Total Good
RM	n/a	0	0	0
WIP	n/a	0	0	0
FG	n/a	0	0	0

C. Reworking

Rework Quantity	n/a
Total Good	0
Rework PPM (Good)	0

B. Orientation

Date	2025-01-16	Time	08:15
Title	Production Weekly Assembly Meeting		
Attendees	All Production		

Prepared By:**Approved By:**

GERALD DE GUZMAN | 250304

REXEL ALMARIO | 250507

Department Head

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INVESTIGATION REPORT FORM (IRF)**II. QA ROOTCAUSE VERIFICATION (To be filled out by QA In-charge)**

Date Conducted:	PIC:
Identified Rootcause	Recommendation

III. CORRECTIVE ACTION VERIFICATION (To be filled out by QA In-charge)

	Checked By:	Date	Implemented?	Running	JO Number	Date	NG Qty	Lot Qty
1st Verification of Action			[] Yes [] No	1st				
2nd Verification of Action			[] Yes [] No	2nd				
3rd Verification of Action			[] Yes [] No	3rd				
Effectiveness of Action			[] Yes [] No	4th				
Remarks:				5th				

IV. CLOSURE

Status	Remarks
Still Open	

Approved by:		Process Owner Acknowledgment: (Receiving Section)	
N/A	N/A	N/A	N/A
QA Head	Top Management	Line Leader	Department Head
Date: -	Date: -	Date: -	Date: -